

TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF February 15, 2012 MEETING
7:30 PM
Room 126, Town Hall

NEXT COMMITTEE MEETING: Wednesday, March 7, 2012
 Acton Town Hall, Room 126, 7:30 PM

Present: Ann Sussman (Chair), David Honn, Conor Nagle, Kim Montella (Liaison to Planning Board), Dave Clough (BoS)

Meeting was called to order at 7:35 PM.

65-71 Powder Mill Road (AKA 40 Sudbury Rd.)

We discussed this project at length with the proponent Leo Bertolami and developed a review memo, dated 2/15/12, outlining discussions (copy attached). Mr. Bertolami left the meeting at 8:35 pm.

Miscellaneous Topics

Working on publicizing the DRB Guidelines – they are now posted on the Town’s website and Acton 20/20 committee has them. Kim will give a copy to Roland Bartl, Planning Director, at next Planning Board Meeting.

Started discussions on mechanisms to trigger the DRB review process at the Planning & Building Dept. levels.

Need to prepare a press release as we need a new member or two. This need should also be posted on the News & Announcements section of the Town website.

Meeting adjourned at 9 PM.

Respectfully Submitted,
Kim Montella
Liaison to the Planning Board